

**Minutes of the Regular Monthly Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Thursday, June 14, 2018, at 4:00 p.m. by President Joseph Garber.

**Present:**

Trustees: Marcia Aten, Ronald Meneghel and Tammy Thomson

Via videoconference: Joseph Garber

Excused: Kim Krajniak

Friends of the Library: Bonnie Altman

Staff: Beth DeCaire and Eric Magness-Eubank

**Minutes:** It was moved by Thomson and supported by Aten to approve the Minutes of the May 3, 2018 meeting. The motion carried.

**Treasurer's Report:** Treasurer's Reports for April and May were reviewed. It was moved by Meneghel and supported by Aten that they be filed as presented, subject to final audit. The motion carried.

**Review and Approval of Bills:** It was moved by Aten and supported by Thomson that the bills as presented be approved. The motion carried.

**Friends Report:** Each child in attendance at the Summer Book Club Kickoff and Carnival will receive a book courtesy of the Friends.

**Old Business:**

- A. A sample memorandum of understanding between friends and libraries was distributed for review.
- B. Building Project -
  1. Revised renderings of the building project were distributed.
  2. HVAC Options - Water- vs. air-based cooling systems were revisited. It was decided that a side by side comparison is needed prior to moving forward with either option.
  3. Funding - The USDA Community Facilities Loan Program was discussed as an option to fund a portion of the project.
- C. Fall Programming - Lynn Novick has been contracted for the 2018 Author in the Fall Program which will be held on October 11. The Things They Carried by Tim O'Brien has been selected as the Community Read.
- D. Summer Book Club - Separate children and teen programming options are available for this year's program.

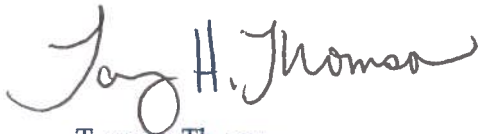
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**New Business:**

- A. Staffing - Circulation Clerk Janet Kieliszewski has retired after 11 years of employment. Leonard Srebnik has been re-hired as part-time Head of Maintenance.
- B. MERS Policy - It was moved by Aten and supported by Thomson to add the following verbiage to the Library Personnel Policies "Retirement" section. "Part-time employees scheduled to work ten eight-hour-days per month are also eligible to participate in the plan." The motion carried.
- C. It was moved by Aten and supported by Meneghel to add Kim Krajniak as an authorized signer on the Library's payroll and accounts payable accounts with mBank. The motion carried.

**Adjournment:** President Garber declared the meeting adjourned at 5:46 p.m. The next regular meeting is scheduled for Wednesday, July 18, at 4:00 p.m.

Respectfully submitted,



Tammy Thomson  
Secretary



Beth DeCaire  
Recording Secretary