

**Minutes of Special Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees
February 27, 2019**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, February 27, 2019 at 4:08 p.m. by President Joseph Garber.

Present:

Trustees: Marcia Aten, Kimberley Krajniak, Ronald Meneghel
Via Videoconference: Joseph Garber
Staff: Eric Magness-Eubank, Jessica Luther
Absent: Tammy Thomson

HVAC/Summer 2019: Discussion was had to make a decision on renting an air-conditioning or chiller unit versus installing a permanent chiller until the building's complete HVAC system could be updated. Proposals and cost estimates for rental of an air conditioning or chiller unit from Carrier Inc. were provided by Magness-Eubank for discussion. A rough diagram of the location of the unit and proposed intake, air return, and duct openings were also provided. Magness-Eubank stated that he did have electricians come to the building to examine the electrical system to determine its ability to be used for these types of units and was informed that it was a viable option. The information on the units have been sent to Quinn Evans and MacMillan to obtain feedback on potential impact on the overall building renovation. Garber requested that Magness-Eubank inquire whether the Library would be charged demand charges by the Alpena Power Company. Magness-Eubank indicated that there may be some auxiliary costs associated with the temporary installation of the units. Based on the projected impact on the humidity levels in the building, the Board recommended pursuing the rental of an air conditioning unit.

It was moved by Aten and supported by Krajniak to move forward with the rental of an air conditioning unit with Carrier so long as it is determined by the mechanical engineer that it will not cause harm or damage to the existing systems and authorized Magness-Eubank to sign a contract once confirmed. The motion passed unanimously.

Adjournment: Garber adjourned the meeting at 4:38 pm. The next regular meeting will be Wednesday, March 20, 2019 at 4:00 pm.

Respectfully submitted,



Marcia Aten
Secretary



Jessica Luther
Recording Secretary