Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, September 16, 2026, at 4:01 pm by President Dustin Budd.

Present:
Board of Trustees: Dustin Budd, Julie Byrnes, Jennifer Graham, Traci Collins, Joe Fulkerson
Staff: Christina Markowski, Nancy Mousseau, Carmen Grubaugh
Guests: Claire Kostelic, Cindy Cebula, Amanda Repke

Approval of Agenda: It was moved by Graham with support from Byrnes to accept the agenda with two additions under New Business:
B. Email
C. Transcription
The motion passed.

Alpena Agency Liabilities Insurance Presentation: Kostelic broke down the library's liabilities insurance for the property, building, and contents. She suggested getting cyber liability insurance as the library currently has none.

Budd recommended getting a quote of what it would cost if the commercial umbrella liability insurance was increased from $1,000,000 to $2,000,000.

County Presentation of Michigan CLASS: Cebula and Repke recommended the library move as much as possible of $1,200,000 into a Michigan CLASS account whereas the money would be immediately available unlike a certificate of deposit (CD), the money would earn a higher rate of interest, and the account would be manageable online. Repke noted the library already had a subaccount with Michigan CLASS set up.

Budd confirmed board authorization would be required to establish a threshold and a ceiling creating a constraint the County would operate the Michigan CLASS account within.

Repke warned the cash amount would appear low on the monthly financial report if the Michigan CLASS account was created because the line item for the cash would change to Investments and Securities under Assets.

Review and Approval of August 19, 2026 Meeting Minutes: It was moved by Graham with support from Byrnes to accept the minutes from the August 19, 2026 meeting. The motion passed.

Financial Reports: The financial reports were reviewed by Markowski.

Approval of Bills: It was moved by Collins and supported by Graham that the bills as

Document ID: 9d5d76a57ed0a9576d7fcd80e1fe2d1f6b2b176de70baf3fd1b8858b799c8edc

presented be approved. The motion passed.

Leadership Team Reports: The written reports were reviewed by Markowski.

Friends of the Library Report: Markowski stated the annual book sales' total income was $3,101.29, the total expense was $450, and the profit was $2,651.29. She noted the profit was lower than last year but the Friends of the Library (FOL) profits from the bookstore and their shelf downstairs were not being taken into account.

Budd questioned if the topic of a FOL member could be brought up at the next FOL meeting and Markowski recommended sending a board member to attend.

Public Comment: There were no public comments.

Old Business:

A. Reconsideration of Library Materials Procedures (Review): This item was tabled until the October 21, 2026 meeting to allow the board time to review the updated policy because board members received two different versions of the Reconsideration of Library Materials Procedures.

B. Social Media Patron Policy (Review): This item was tabled until the October 21, 2026 meeting to allow the board time to review the updated policy because board members received two different versions of the Social Media Patron Policy.

C. Collection Development Policy (Review): This item was tabled until the October 21, 2026 meeting to allow the board time to review the updated policy because board members received two different versions of the Collection Development Policy.

Markowski proposed sharing Google Docs with Budd and Byrnes to try to ensure board members would receive the correct version of updated policies in the future. Markowski noted Google Docs would track any changes and Budd suggested denoting different versions.

D. Insurance Discussion: The board discussed insurance options and requested a direct comparison of rates for property, building, contents, and cyber security between Top O' Michigan and Alpena Agency.

Markowski suggested an August renewal so the insurance rates for the following year would be available. The board recommended verifying an August renewal would not negatively affect deductibles for the staff or the budget.

Committee Reports: Fulkerson, on behalf of the Facility Committee, stated the wall repair was paused due to issues with materials and rain. He noted contractor conversations were going on between Matt Kinzey and Markowski but the wall repair was expected to be completed by fall 2026. Markowski stated the expected start date for roofing repairs was October 19, 2026.

Document ID: 9d5d76a57ed0a9576d7fcd80e1fe2d1f6b2b176de70baf3fd1b8858b799c8edc

Budd, on behalf of the Policy Committee, stated they met on September 11, 2026 and discussed the Reconsideration Policy Procedures. He noted they were waiting for a lawyer to review the updated policy.

New Business:

A. Bond Repayment: It was moved by Collins with support from Fulkerson to pay the Annual Administration Fee for the library bond for $23,800 to the Alpena County Building Authority.

Roll Call Vote:
Graham: Yes
Collins: Yes
Budd: Yes
Fulkerson: Yes
Byrnes: Yes
The motion passed.

B. Email: Byrnes requested board member emails regarding proposed policy changes or new policies from the entire 2026 year be attached to the board packet or compiled in a PDF on the library's website.

Markowski stated she would attach board emails to the corresponding board packet for previous months starting from January 2026.

C. Transcription: The board discussed researching transcription and video improvement options and obtaining cost estimates.

Public Comment: Michelle Greko, Alpena, stated she would not be able to provide public comments without the correct version of updated policies and she requested the correct version of updated policies be made available to hold in hand even if it had to happen the day of the meeting.

Board Comment: Collins noted she was emotional because she invested a lot of time reviewing policies to prepare for the meeting even though she received incorrect versions of those policies.

Adjournment: It was moved by Graham with support from Fulkerson to adjourn the meeting. Budd declared the meeting adjourned at 6:16 pm. The next meeting will be Wednesday, October 21, 2026 at 4:00 pm.

Respectfully submitted,

Signer ID: 4L4W5GQP19...
Traci Collins
Secretary

Signer ID: CWSJEQEH19...
Carmen Grubaugh
Recording Secretary

Document ID: 9d5d76a57ed0a9576d7fcd80e1fe2d1f6b2b176de70baf3fd1b8858b799c8edc