

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, November 19, 2025, at 4:00 pm by President Dustin Budd.

Present:

Board of Trustees: Dustin Budd, Julie Byrnes, Traci Collins, Jennifer Graham, Joe Fulkerson
Staff: Christina Markowski, Nancy Mousseau, Matthew Kinzey, Carmen Grubaugh

Approval of Agenda: It was moved by Collins with support from Graham to accept the agenda. The motion passed.

Review and Approval of October 15, 2025 Meeting Minutes: It was moved by Graham with support from Byrnes to accept the minutes from the October 15, 2025 meeting. The motion passed.

Financial Reports: The financial reports were reviewed by Markowski.

Approval of Bills: It was moved by Collins and supported by Graham that the bills as presented be approved. The motion passed.

Leadership Team Reports: Markowski shared Norma Alexander hosted 4 successful cemetery tours with an average of 20 to 24 participants. She noted Hadley Gardner was rehired as a part time staff member and the library was partnering with Northeast Michigan Family Resource Center for a Holiday Gingerbread event starting December 6, 2025.

Friends of the Library Report: Markowski stated Diane Locke became the manager of the FOL bookstore. She noted the Friends paid for the library's subscription to Mango Languages, a bookstand, and a label maker.

Public Comment: There were no public comments.

Old Business:

A. Budget 2026: It was moved by Collins with support from Byrnes to accept Markowski's budget 2026 proposal. The motion passed unanimously.

(Mousseau exited at 4:25 pm.)

B. Health Insurance: It was moved by Collins with support from Graham to switch to Delta Dental Plan A #7775 for dental insurance and to continue with the Blue Care Network Plan Gold Option 3 for health insurance. The motion passed.

(Mousseau returned at 4:37 pm.)

Committee Reports: There were no committee reports.

New Business:

(Mousseau exited at 4:50 pm.)

(Mousseau returned at 4:55 pm.)

A. Omega Quote: It was moved by Graham with support from Byrnes to accept Kinzey's recommendation to have Omega Electric & Sign Company, Inc. replace the lighting system and ceiling fans on the third floor for \$29,466.00. The motion passed.

B. Budget Adjustments 2025: It was moved by Collins with support from Byrnes to accept Markowski's 2025 budget adjustments. The motion passed unanimously.

(Graham exited at 5:04 pm.)

(Graham returned at 5:06 pm.)

C. Gift Acceptance Policy: It was moved by Byrnes with support from Graham to adopt the updated Gift Acceptance Policy and Procedures. The motion passed.

The board discussed specifying permanent to mean up to 40 years.

D. Gift Recognition Policy: It was moved by Byrnes with support from Fulkerson to adopt the updated Gift Recognition Policy. The motion passed.

E. Gift Agreement Form: It was moved by Byrnes with support from Graham to adopt the updated Gift Agreement Form and the updated Gift Agreement Form-Naming Opportunities with the addition of Length of duration (permanent up to 40 years). The motion passed.

F. Bylaws: It was moved by Collins with support from Graham to add the Gift Acceptance Committee to the standing committees mentioned in the Bylaws.

Roll Call Vote:

Budd: Yes

Byrnes: Yes

Collins: Yes

Graham: Yes

Fulkerson: Yes

The motion passed.

(Kinzey exited at 5:28 pm.)

(Fulkerson exited at 5:29 pm.)

(Fulkerson returned at 5:31 pm.)


G. Strategic Planning Presentation: Markowski explained her proposal outlining the library's Strategic Plan for the next 3 years using a PowerPoint.

H. Board Comment: There were no board comments.

Public Comment: There were no public comments.

Adjournment: It was moved by Fulkerson with support from Byrnes to adjourn the meeting. Budd declared the meeting adjourned at 5:46 pm. The next meeting will be Wednesday, December 17, 2025 at 4:00 pm.

Respectfully submitted,


Traci Collins

Secretary



Carmen Grubaugh

Recording Secretary