

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, September 24, 2025, at 4:00 pm by President Dustin Budd.

Present:

Board of Trustees: Dustin Budd, Julie Byrnes, Traci Collins, Jennifer Graham, Joe Fulkerson

Staff: Christina Markowski, Nancy Mousseau, Carmen Grubaugh

Guest: Patrick Heraghty

Approval of Agenda: It was moved by Collins with support from Graham to accept the agenda with the stipulation that Bond Approval be added to New Business as item I. The motion passed.

Approval of Consent Agenda:

- A. Review and Approval of August 20, 2025 Meeting Minutes**
- B. Financial Reports**
- C. Approval of Bills**
- D. Leadership Team Reports**

It was moved by Collins with support from Byrnes to accept the consent agenda. The motion passed.

Friends of the Library Report: Markowski discussed the Director Meet and Greet, the Friends purchasing a new label maker for the library, and the Friends helping Erwin Lewandowski with his Art Gallery Workshop on Saturday, September 27, 2025.

Public Comment: There were no public comments.

Old Business: There were no old business items.

Committee Reports: Budd stated the Personnel Committee met two weeks ago to review the Library of Things Policy. He noted the Personnel Committee's recommendation was to change the Library of Things loan period from 14 days to 28 days with no renewals and to have overdue fines accrue at \$2.00 a day with a maximum limit of up to \$30.00.

New Business:

A. Trust Fund Proposal: It was moved by Collins with support from Byrnes to have \$50,000 split into two separate \$25,000 CD's, \$200,000 placed into the Community Foundation of Northeast Michigan, where \$100,000 is placed in the Alpena County Library Fund and \$100,000 is placed in the Alpena County George N Fletcher Public Library Fund. The motion passed unanimously.

B. Vice President Appointee: Byrnes nominated Graham as Vice President with support from Collins.

Budd: Aye

Byrnes: Aye

Collins: Aye
Graham: Aye
Fulkerson: Aye

The motion passed.

C. Charitable Giving Committee Appointees: Graham and Collins were appointed to the Gift Acceptance Committee.

D. Facility Committee Appointees: Joe Fulkerson was appointed to the Facility Committee.

E. Board Meeting Time Discussion: The board decided to retain the third Wednesday of every month at 4:00 pm as the designated time for the regular meeting of the Alpena County Library Board of Trustees.

F. Audit Discussion: This item was tabled.

G. Library of Things Policy: It was moved by Collins with support from Byrnes to adopt the updated Library of Things Policy with the wording under Terms and Conditions point 7 being changed from “set forth on” to “set forth in” and the wording under Patron Responsibilities point 4 being changed from “Returning” to “Return.” The motion passed.

H. Board Comment: Byrnes requested the dates be marked on a copy of letters, Freedom of Information Act (FOIA) payments, and responses to FOIA requests.

I. Bond Approval: It was moved by Byrnes with support from Graham to authorize a \$25,800 payment from the Library General Fund to the Alpena County Building Authority.

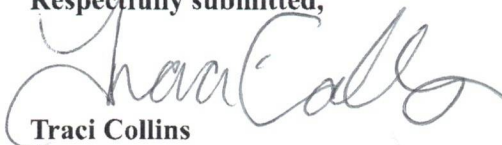
Roll Call Vote:

Budd: Yes
Byrnes: Yes
Collins: Yes
Graham: Yes
Fulkerson: Yes

The motion passed.

Adjournment: It was moved by Byrnes with support from Fulkerson to adjourn the meeting. Budd declared the meeting adjourned at 4:43 pm. The next meeting will be Wednesday, October 15, 2025 at 4:00 pm.

Respectfully submitted,



Traci Collins

Secretary



Carmen Grubaugh

Recording Secretary