

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, March 19, 2025, at 4:00 pm by Vice President Joseph Garber.

Present:

Board of Trustees: Joseph Garber, Traci Collins, Julie Byrnes
Staff: Christina Markowski, Nancy Mousseau, Carmen Grubaugh
Friends: Diane Guigar-Pilgrim
Excused: Dustin Budd

Approval of Agenda: There were no additions to the agenda.

Review and Approval of Minutes: It was moved by Collins with support from Byrnes to accept the minutes from the February 19, 2025 meeting. The motion passed.

Financial Reports: The financial reports were reviewed by Markowski.

Review and Approval of Bills: It was moved by Collins and supported by Byrnes that the bills as presented be approved. The motion passed.

Leadership Team Reports: The written report was reviewed. Markowski presented the board with a set of books suggested by Clare Membiela and she stated these books, in addition to five board member manual binders she was still in the process of completing, would be able to be checked out by the board in the future. Markowski and Mousseau partnered with the Optimist Club for an event on March 18, 2025 where between 100 to 150 children attended.

Friends of the Library Report: Guigar-Pilgrim stated the Friends replaced the missing book for the "Two Kids on a Bench" statue and the book store remained slow but steady. She noted the Friends were working on Spring Into Books and were preparing for the annual book sale in August 2025.

Public Comment: There were no public comments.

Old Business:

A. Director Search: Collins stated the Search Committee met with Mortimore to redefine the Library Director job description, to establish a timeline, and to schedule interview dates. She noted two interview dates were scheduled for April 29, 2025 and May 28, 2025. She stated the Library Director position was publicly posted and that Mortimore had received a few applicants.

B. Committee Reports: There were no committee reports.

C. Paid Time Off Policy and ESTA Requirements: It was moved by Collins with support from Byrnes to approve the changes and additions to the Paid Time Off Policy in order to meet ESTA requirements with the stipulation that the wording under SICK PAY: d "necessitated by domestic violence of sexual assault" be changed to "necessitated by domestic violence or sexual assault." The motion passed.

Garber: Aye
Byrnes: Aye
Collins: Aye

New Business:

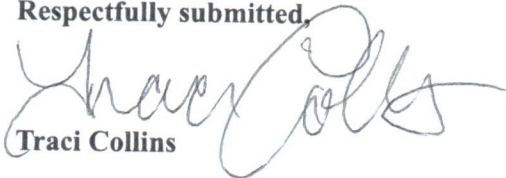
A. Cook Endowment Funds Request: Markowski presented a resolution requesting the Cook Endowment Fund cover the \$2,500 Special Collections would need to pay for the Alpena News 2022 microfilming expenses. It was moved by Collins with support from Byrnes. The motion passed.

B. Public Comment Policy Review: This item was tabled until the April 16, 2025 board meeting to provide Markowski time to consult with an attorney.

C. Other: There were no other items.

Adjournment: It was moved by Collins with support from Byrnes to adjourn the meeting. Garber declared the meeting adjourned at 4:30 pm. The next meeting will be Wednesday, April 16, 2025 at 4:00 pm.

Respectfully submitted,



Traci Collins

Secretary



Carmen Grubaugh

Recording Secretary